



Saldanha Bay Municipality is a high-profile municipality that takes care of its people to deliver the highest quality of service to its residents and visitors. We are also committed to the goals of our Employment Equity Plan. If you are competent and committed and would like to work in a professional environment, you are welcome to apply for the following positions on our staff establishment.

DIRECTORATE: FINANCE

DEPARTMENT: AFS, ASSETS AND RETURNS

SENIOR ACCOUNTANT: ASSETS AND INSURANCE

Minimum requirements: A relevant 3 year Tertiary qualification preferably a National Diploma OR BCom with financial accounting as a major subject • 5 years' relevant experience required which includes 2 years of supervisory experience • Municipal Minimum Competency Level Certificate(MMCL) to be achieved within 18 months of appointment • Valid Code B driver's license • Good communication skills in two of the three Western Cape languages • Computer literacy (MS Office).

Preferred requirements: BCom with financial accounting as a major subject • Completed South African Institute of Chartered Accountants articles and 1 year's post articles experience • Knowledge of GRAP • Sound knowledge of the financial systems • Sound interpersonal skills • Function in stressful situations.

Duties will entail: Insurance management • Asset Management • Policy, systems and procedures • Auction/tender/donating of Councils obsolete assets • Compilation and maintenance of the immovable asset register • Monthly reconciliations • External and internal audit • Staff management • Reporting functions • General functions and administration • Budgeting • Reporting functions

Competencies: Oral communication • Written Communication • Organisational awareness • Problem solving • Planning and Organizing • Accounting • Financial Management • Financial Reporting • Financial Process Management • Information • Technology Usage • Interpersonal Relationships • Communication • Service Delivery Orientation • Action and outcome orientation • Resilience • Cognitive ability • Change Readiness • Learning orientation • Impact and influence • Team Orientation • Direction Setting • Coaching and mentoring

T13 (Estimated CTC: R 714 347.36 p.a)

Basic Salary T13 (R 484 828.78 – R 629 339.72 p.a)

Enquiries can be directed to **Ms Z Korasie at 022 701 7092**

In terms of the Local Government Municipal Staff Regulations, regulation 13, all appointments will be subject to a 6 months' probation period.

Closing Date: 09 July 2026 at 12:00

NOTES TO APPLICANT

- Thank you for your interest in seeking employment with us.
- Applications should be forwarded to Human Resource Services, Private Bag X12, Vredenburg, 7380 or via email to: jobs@sbm.gov.za.
- Saldanha Bay Municipality complies with the Protection of Personal Information Act, Act 4 of 2013(POPIA), by submitting your application for a position at Saldanha bay municipality you are consenting that the personal information submitted as part of your application may be used during vetting and screening process.
- All applications should be accompanied by a completed application form (obtainable from our Human Resource office or website: www.sbm.gov.za) clearly reflecting the name of the position applying for; a comprehensive CV; a certified copy of your ID, driver's license and educational qualifications.
- No original documents attached to the application will be safe kept/returned.
- Applications without afore - mentioned will not be considered.
- Applications/Supporting documents larger that 2MB sent via email are not accommodated.
- For the implementation of the Employment Act, candidates are encouraged to indicate their race, gender and disability.
- No late applications will be considered.
- Further communication will be limited to shortlisted candidates, If you have not received a response within 3 (three) months of the closing date, please consider your application unsuccessful.
- All appointments are subject to a medical assessment, criminal record and reference checks from previous and current employer(s).
- The Council beholds the right to make an appointment.